

**AGENDA**  
**Hightstown Borough Council**  
**August 19, 2024 | 6:30 p.m.**  
**Hightstown Engine Company No. 1**  
**140 North Main Street, Hightstown**

PLEASE TURN OFF ALL CELL PHONES DURING YOUR ATTENDANCE AT THIS MEETING TO AVOID SOUNDS/RINGING OR CONVERSATIONS THAT MAY INTERFERE WITH THE RECORDING OR THE ABILITY OF ATTENDEES TO HEAR THE PROCEEDINGS. THANK YOU FOR YOUR COOPERATION.

**Meeting called to order by Mayor Susan Bluth**

**STATEMENT:** Adequate notice of this meeting has been given in accordance with the Open Public Meetings Act, pursuant to Public Law 1975, Chapter 231. Said notice was advertised in the Trenton Times and Windsor-Hights Herald as required by law and is posted on the Hightstown Borough website.

**Roll Call**

**Flag Salute**

**Approval of Agenda**

**Approval of Minutes**            July 15, 2025 – Public Session  
   August 5, 2024 – Public Session

**Public Comment** Any person wishing to address Council with his or her comments will have a maximum of three minutes to do so at this time.

**Budget 2024**                            Public Hearing for the 2024 Budget – Tabled

**Ordinances**                            **Ordinance 2024-12 Final Reading and Public Hearing** Bond Ordinance Providing for Various Capital Improvements in and by the Borough of Hightstown, in the County of Mercer, New Jersey, Appropriating \$400,400 Therefor and Authorizing the Issuance of \$381,200 Bonds or Notes of the Borough to Finance Part of the Cost Thereof

**Ordinance 2024-13 Final Reading and Public Hearing** – Bond Ordinance Providing for the Acquisition of a Closed Circuit Television System for the Water/Sewer Utility in and by the Borough of Hightstown, In the County of Mercer, New Jersey, Appropriating \$28,000 Therefor and Authorizing the Issuance of \$26,600 Bonds or Notes of the Borough to Finance Part of the Cost Thereof

**Resolutions**                            **2024-150** Authorizing Payment of Bills

## Consent Agenda

**2024-151** Resolution of Reappointment of Margaret Riggio to the Position of Municipal Clerk of the Borough of Hightstown, County of Mercer, State of New Jersey and Establishment of Tenure

**2024-152** Authorizing Payment No. 1 – Earle Asphalt – Improvements to Orchard Avenue, Meadow Drive, Clover Lane and South Main Street

**2024-153** A Resolution Approving the After School Art Lab Presented by the Hightstown Borough Cultural Arts Commission as a Borough Sponsored Event

**2024-154** Authorizing the Amendment of the Project Grant Agreement with Mercer County for the Mercer at Play Round 2 Grant Program

**2024-155** Resolution Authorizing the Borough Engineer to Request a Six-Month Award Extension from the New Jersey Department of Transportation in Connection with the Grant Received for Improvements to Maxwell Avenue

**2024-156** Authorizing Emergency Temporary Appropriations Prior to Adoption of the 2024 Budget

## Discussion

Sign Regulations – Borough Code 29-1-14

## Subcommittee Reports

## Mayor/Council/Administrative Updates

**Executive Session**     **Resolution 2024-157** Authorizing a Meeting that Excludes the Public  
Contract Negotiations – Robbinsville Police/Court  
Personnel – Potential New Administration Hire

## Adjournment

# Ordinance 2023-12

*BOROUGH OF HIGHTSTOWN  
COUNTY OF MERCER  
STATE OF NEW JERSEY*

**BOND ORDINANCE PROVIDING FOR VARIOUS CAPITAL IMPROVEMENTS IN AND BY THE BOROUGH OF HIGHTSTOWN, IN THE COUNTY OF MERCER, NEW JERSEY, APPROPRIATING \$400,400 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$381,200 BONDS OR NOTES OF THE BOROUGH TO FINANCE PART OF THE COST THEREOF.**

**BE IT ORDAINED BY THE BOROUGH COUNCIL OF THE BOROUGH OF HIGHTSTOWN, IN THE COUNTY OF MERCER, NEW JERSEY** (not less than two-thirds of all members thereof affirmatively concurring) **AS FOLLOWS:**

Section 1. The several improvements described in Section 3 of this bond ordinance are hereby respectively authorized to be undertaken by the Borough of Hightstown, in the County of Mercer, New Jersey (the "Borough") as general improvements. For the several improvements or purposes described in Section 3, there are hereby appropriated the respective sums of money therein stated as the appropriation made for each improvement or purpose, such sums amounting in the aggregate to \$400,400, and further including the aggregate sum of \$19,200 as the several down payments for the improvements or purposes required by the Local Bond Law. The down payments have been made available by virtue of provision for down payment or for capital improvement purposes in one or more previously adopted budgets.

Section 2. In order to finance the cost of the several improvements or purposes not covered by application of the several down payments, negotiable bonds are hereby authorized to be issued in the principal amount of \$381,200 pursuant to the Local Bond Law. In anticipation of the issuance of the bonds, negotiable bond anticipation notes are hereby authorized to be issued pursuant to and within the limitations prescribed by the Local Bond Law.

Section 3. The several improvements hereby authorized and the several purposes for which the bonds are to be issued, the estimated cost of each improvement and the appropriation therefor, the estimated maximum amount of bonds or notes to be issued for each improvement and the period of usefulness of each improvement are as follows:

<u>Purpose</u>	Appropriation and Estimated <u>Cost</u>	Estimated Maximum Amount of <u>Bonds &amp; Notes</u>	<u>Period of Usefulness</u>
<p>a) <b><u>Police Department</u></b></p> <p>Acquisition of lockers, office panels/workspace dividers and a sport utility vehicle (including outfitting), including all related costs and expenditures incidental thereto.</p>	\$129,400	\$123,200	5 years
<p>b) <b><u>Fire Department</u></b></p> <p>1) Acquisition of self-contained breathing apparatus and masks, turnout gear and a dry suit, including all related costs and expenditures incidental thereto.</p>	\$60,500	\$57,600	5 years
<p>2) Acquisition of rescue air bags, a vehicle stabilization strut system, bailout repel systems, hydrant hookups, hand tools for fire trucks and an underwater diver communication system, including all related costs and expenditures incidental thereto.</p>	\$79,500	\$75,700	15 years

<p>c) <b><u>Public Works Department</u></b></p> <p>Acquisition of a diesel dump truck with snow plow, including all related costs and expenditures incidental thereto.</p>	<p><u>\$131,000</u></p>	<p><u>\$124,700</u></p>	<p>10 years</p>
<p>Total</p>	<p><u>\$400,400</u></p>	<p><u>\$381,200</u></p>	

The excess of the appropriation made for each of the improvements or purposes aforesaid over the estimated maximum amount of bonds or notes to be issued therefor, as above stated, is the amount of the down payment for each improvement or purpose.

Section 4. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the chief financial officer; provided that no bond anticipation note shall mature later than one year from its date, unless such bond anticipation notes are permitted to mature at such later date in accordance with applicable law. The bond anticipation notes shall bear interest at such rate or rates and be in such form as may be determined by the chief financial officer. The chief financial officer shall determine all matters in connection with bond anticipation notes issued pursuant to this bond ordinance, and the chief financial officer's signature upon the bond anticipation notes shall be conclusive evidence as to all such determinations. All bond anticipation notes issued hereunder may be renewed from time to time subject to the provisions of the Local Bond Law or other applicable law. The chief financial officer is hereby authorized to sell part or all of the bond anticipation notes from time to time at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the date of delivery thereof. The chief financial officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of the bond anticipation notes pursuant to this bond ordinance is made. Such report must include the

amount, the description, the interest rate and the maturity schedule of the bond anticipation notes sold, the price obtained and the name of the purchaser.

Section 5. The Borough hereby certifies that it has adopted a capital budget or a temporary capital budget, as applicable. The capital or temporary capital budget of the Borough is hereby amended to conform with the provisions of this bond ordinance to the extent of any inconsistency herewith. To the extent that the purposes authorized herein are inconsistent with the adopted capital or temporary capital budget, a revised capital or temporary capital budget has been filed with the Division of Local Government Services.

Section 6. The following additional matters are hereby determined, declared, recited and stated:

(a) The improvements or purposes described in Section 3 of this bond ordinance are not current expenses. They are all improvements or purposes that the Borough may lawfully undertake as general improvements, and no part of the cost thereof has been or shall be specially assessed on property specially benefitted thereby.

(b) The average period of usefulness, computed on the basis of the respective amounts of obligations authorized for each purpose and the reasonable life thereof within the limitations of the Local Bond Law, is 8.62 years.

(c) The Supplemental Debt Statement required by the Local Bond Law has been duly prepared and filed in the office of the Clerk, and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey. Such statement shows that the gross debt of the Borough as defined in the Local Bond Law is increased by the authorization of the bonds and notes

provided in this bond ordinance by \$381,200, and the obligations authorized herein will be within all debt limitations prescribed by that Law.

(d) An aggregate amount not exceeding \$5,000 for items of expense listed in and permitted under N.J.S.A. 40A:2-20 is included in the estimated cost indicated herein for the purposes or improvements.

Section 7. The Borough hereby declares the intent of the Borough to issue bonds or bond anticipation notes in the amount authorized in Section 2 of this bond ordinance and to use the proceeds to pay or reimburse expenditures for the costs of the purposes or improvements described in Section 3 of this bond ordinance. This Section 7 is a declaration of intent within the meaning and for purposes of the Treasury Regulations.

Section 8. Any grant moneys received for the purposes or improvements described in Section 3 hereof shall be applied either to direct payment of the cost of the improvements or to payment of the obligations issued pursuant to this bond ordinance. The amount of obligations authorized but not issued hereunder shall be reduced to the extent that such funds are so used.

Section 9. The chief financial officer of the Borough is hereby authorized to prepare and to update from time to time as necessary a financial disclosure document to be distributed in connection with the sale of obligations of the Borough and to execute such disclosure document on behalf of the Borough. The chief financial officer is further authorized to enter into the appropriate undertaking to provide secondary market disclosure on behalf of the Borough pursuant to Rule 15c2-12 of the Securities and Exchange Commission (the "Rule") for the benefit of holders and beneficial owners of obligations of the Borough and to amend such undertaking from time to time in connection with any change in law, or interpretation thereof, provided such undertaking is and continues to be, in the opinion of a nationally recognized bond counsel, consistent with the

requirements of the Rule. In the event that the Borough fails to comply with its undertaking, the Borough shall not be liable for any monetary damages, and the remedy shall be limited to specific performance of the undertaking.

Section 10. The full faith and credit of the Borough are hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this bond ordinance. The obligations shall be direct, unlimited obligations of the Borough, and the Borough shall be obligated to levy *ad valorem* taxes upon all the taxable property within the Borough for the payment of the obligations and the interest thereon without limitation of rate or amount.

Section 11. This bond ordinance shall take effect 20 days after the first publication thereof after final adoption, as provided by the Local Bond Law.

Introduction: August 5, 2024

Adoption: **PUBLIC HEARING SCHEDULED FOR AUGUST 19, 2024**

ATTEST:

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MARGARET RIGGIO  
MUNICIPAL CLERK

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SUSAN BLUTH  
MAYOR



# Ordinance 2024-13

*BOROUGH OF HIGHTSTOWN  
COUNTY OF MERCER  
STATE OF NEW JERSEY*

**BOND ORDINANCE PROVIDING FOR THE ACQUISITION OF A CLOSED  
CIRCUIT TELEVISION SYSTEM FOR THE WATER/SEWER UTILITY IN  
AND BY THE BOROUGH OF HIGHTSTOWN, IN THE COUNTY OF MERCER,  
NEW JERSEY, APPROPRIATING \$28,000 THEREFOR AND AUTHORIZING  
THE ISSUANCE OF \$26,600 BONDS OR NOTES OF THE BOROUGH TO  
FINANCE PART OF THE COST THEREOF.**

BE IT ORDAINED BY THE BOROUGH COUNCIL OF THE BOROUGH OF HIGHTSTOWN, IN THE COUNTY OF MERCER, NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring) AS FOLLOWS:

Section 1. The improvement described in Section 3(a) of this bond ordinance is hereby authorized to be undertaken by the Borough of Hightstown, in the County of Mercer, New Jersey (the "Borough") as a general improvement. For the improvement or purpose described in Section 3(a), there is hereby appropriated the sum of \$28,000, including the sum of \$1,400 as the down payment required by the Local Bond Law. The down payment is now available by virtue of provision for down payment or for capital improvement purposes in one or more previously adopted budgets.

Section 2. In order to finance the cost of the improvement or purpose not covered by application of the down payment, negotiable bonds are hereby authorized to be issued in the principal amount of \$26,600 pursuant to the Local Bond Law. In anticipation of the issuance of the bonds, negotiable bond anticipation notes are hereby authorized to be issued pursuant to and within the limitations prescribed by the Local Bond Law.

Section 3. (a) The improvement hereby authorized and the purpose for the financing of which the bonds are to be issued is the acquisition of a closed circuit television system for the Water/Sewer Utility, including all work and materials necessary therefor and incidental thereto.

(b) The estimated maximum amount of bonds or bond anticipation notes to be issued for the improvement or purpose is as stated in Section 2 hereof.

(c) The estimated cost of the improvement or purpose is equal to the amount of the appropriation herein made therefor.

Section 4. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the chief financial officer; provided that no bond anticipation note shall mature later than one year from its date, unless such bond anticipation notes are permitted to mature at such later date in accordance with applicable law. The bond anticipation notes shall bear interest at such rate or rates and be in such form as may be determined by the chief financial officer. The chief financial officer shall determine all matters in connection with bond anticipation notes issued pursuant to this bond ordinance, and the chief financial officer's signature upon the bond anticipation notes shall be conclusive evidence as to all such determinations. All bond anticipation notes issued hereunder may be renewed from time to time subject to the provisions of the Local Bond Law or other applicable law. The chief financial officer is hereby authorized to sell part or all of the bond anticipation notes from time to time at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the date of delivery thereof. The chief financial officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of the bond anticipation notes pursuant to this bond ordinance is made. Such report must include the

amount, the description, the interest rate and the maturity schedule of the bond anticipation notes sold, the price obtained and the name of the purchaser.

Section 5. The Borough hereby certifies that it has adopted a capital budget or a temporary capital budget, as applicable. The capital or temporary capital budget of the Borough is hereby amended to conform with the provisions of this bond ordinance to the extent of any inconsistency herewith. To the extent that the purposes authorized herein are inconsistent with the adopted capital or temporary capital budget, a revised capital or temporary capital budget has been filed with the Division of Local Government Services.

Section 6. The following additional matters are hereby determined, declared, recited and stated:

(a) The improvement or purpose described in Section 3(a) of this bond ordinance is not a current expense. It is an improvement or purpose that the Borough may lawfully undertake as a general improvement, and no part of the cost thereof has been or shall be specially assessed on property specially benefitted thereby.

(b) The period of usefulness of the improvement or purpose within the limitations of the Local Bond Law, according to the reasonable life thereof computed from the date of the bonds authorized by this bond ordinance, is 10 years.

(c) The Supplemental Debt Statement required by the Local Bond Law has been duly prepared and filed in the office of the Clerk, and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey. Such statement shows that the gross debt of the Borough as defined in the Local Bond Law is increased by the authorization of the bonds and notes

provided in this bond ordinance by \$26,600, and the obligations authorized herein will be within all debt limitations prescribed by the Local Bond Law.

(d) An aggregate amount not exceeding \$1,000 for items of expense listed in and permitted under N.J.S.A. 40A:2-20 is included in the estimated cost indicated herein for the purpose or improvement.

Section 7. The Borough hereby declares the intent of the Borough to issue bonds or bond anticipation notes in the amount authorized in Section 2 of this bond ordinance and to use the proceeds to pay or reimburse expenditures for the costs of the purposes described in Section 3(a) of this bond ordinance. This Section 7 is a declaration of intent within the meaning and for purposes of the Treasury Regulations.

Section 8. Any grant moneys received for the purpose described in Section 3(a) hereof shall be applied either to direct payment of the cost of the improvement or to payment of the obligations issued pursuant to this bond ordinance. The amount of obligations authorized but not issued hereunder shall be reduced to the extent that such funds are so used.

Section 9. The chief financial officer of the Borough is hereby authorized to prepare and to update from time to time as necessary a financial disclosure document to be distributed in connection with the sale of obligations of the Borough and to execute such disclosure document on behalf of the Borough. The chief financial officer is further authorized to enter into the appropriate undertaking to provide secondary market disclosure on behalf of the Borough pursuant to Rule 15c2-12 of the Securities and Exchange Commission (the "Rule") for the benefit of holders and beneficial owners of obligations of the Borough and to amend such undertaking from time to time in connection with any change in law, or interpretation thereof, provided such undertaking is and continues to be, in the opinion of a nationally recognized bond counsel, consistent with the

requirements of the Rule. In the event that the Borough fails to comply with its undertaking, the Borough shall not be liable for any monetary damages, and the remedy shall be limited to specific performance of the undertaking.

Section 10. The full faith and credit of the Borough are hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this bond ordinance. The obligations shall be direct, unlimited obligations of the Borough, and the Borough shall be obligated to levy *ad valorem* taxes upon all the taxable property within the Borough for the payment of the obligations and the interest thereon without limitation of rate or amount.

Section 11. This bond ordinance shall take effect 20 days after the first publication thereof after final adoption, as provided by the Local Bond Law.

Introduction: August 5, 2024

Adoption: **PUBLIC HEARING SCHEDULED FOR AUGUST 19, 2024**

ATTEST:

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MARGARET RIGGIO  
MUNICIPAL CLERK

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SUSAN BLUTH  
MAYOR

# Resolution 2024-150

*BOROUGH OF HIGHTSTOWN  
COUNTY OF MERCER  
STATE OF NEW JERSEY*

## AUTHORIZING PAYMENT OF BILLS

**WHEREAS**, certain bills are due and payable as per itemized claims listed on the following schedules, which are made a part of the minutes of this meeting as a supplemental record;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Hightstown that the bills be paid on audit and approval of the Borough Administrator, the appropriate Department Head and the Treasurer in the amount of \$369,479.11 from the following accounts:

Current	\$85,056.01
W/S Operating	280,607.87
General Capital	600.00
Water/Sewer Capital	600.00
Grant	0.00
Trust	2,615.23
Unemployment Trust	0.00
Animal Control	0.00
Law Enforcement Trust	0.00
Tax Lien Trust	0.00
Housing Trust	0.00
Public Defender Trust	0.00
Escrow	<u>0.00</u>
Total	<u><u>\$369,479.11</u></u>

### CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on August 19, 2024.

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Margaret Riggio  
Borough Clerk

Ranges	Item Status	Purchase Types	Misc
<p><i>Range: First to Last</i>  <i>Rcvd Batch Id Range: First to Last</i></p>	<p><i>Open: N</i>  <i>Void: N</i>  <i>Paid: N</i>  <i>Held: Y</i>  <i>Aprv: N</i>  <i>Rcvd: Y</i></p>	<p><i>Bid: Y</i>  <i>State: Y</i>  <i>Other: Y</i>  <i>Exempt: Y</i></p>	<p><i>P.O. Type: All</i>  <i>Include Project Line Items: Yes</i>  <i>Format: Detail without Line Item Notes</i>  <i>Include Non-Budgeted: Y</i>  <i>Vendors: All</i></p>

Vendor #	Name			Contract	PO Type							
P.O. #	PO Date	Description					Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
Item Description	Amount	Charge Account	Acct Type	Description								
ACCES005	ACCESS COMPLIANCE, LLC											
24-00864	07/31/24	FF & RESP TESTING N. RENTAS										
1 FIREFIGHTER CLEARANCE N.RENTAS	135.00	4-01-25-252-002-093	B	Medical Expenses/Hepatitis B		R	07/31/24	08/13/24			30728	N
2 RESPIRATOR FIT TESTING	50.00	4-01-25-252-002-093	B	Medical Expenses/Hepatitis B		R	07/31/24	08/13/24			30728	N
3 EKG	65.00	4-01-25-252-002-093	B	Medical Expenses/Hepatitis B		R	07/31/24	08/13/24			30728	N
4 HEPATITIS B TITER	90.00	4-01-25-252-002-093	B	Medical Expenses/Hepatitis B		R	07/31/24	08/13/24			30728	N
	<b>340.00</b>											
24-00933	08/13/24	FF CLEARANCE J. SIDELINGER										
1 FF CLEARANCE J. SIDELINGER	135.00	4-01-25-252-002-093	B	Medical Expenses/Hepatitis B		R	08/13/24	08/14/24			29447	N
2 RESPIRATOR FIT TESTING	50.00	4-01-25-252-002-093	B	Medical Expenses/Hepatitis B		R	08/13/24	08/14/24			29447	N
3 EKG	65.00	4-01-25-252-002-093	B	Medical Expenses/Hepatitis B		R	08/13/24	08/14/24			29447	N
4 HEPATITIS B TITER	90.00	4-01-25-252-002-093	B	Medical Expenses/Hepatitis B		R	08/13/24	08/14/24			29447	N
	<b>340.00</b>											
<b>Vendor Total:</b>	<b>680.00</b>											
ACTIO010	ACTION UNIFORM CO, LLC											
24-00085	01/26/24	UNIFORM ALLOWANCE - MOURAD										
1 UNIFORM ALLOWANCE - MOURAD	850.00	4-01-25-240-001-043	B	Uniform Allowance/Leather Gds.		R	01/26/24	08/13/24			59493	N
	<b>Vendor Total:</b>	<b>850.00</b>										
BUCKM005	BUCK MINING & MATERIAL INC											
24-00894	08/06/24	JULY 2024 YARD DISPOSAL										
1 JULY 2024 YARD DISPOSAL	462.00	4-01-26-311-001-199	B	Miscellaneous		R	08/06/24	08/13/24			1274	N
	<b>Vendor Total:</b>	<b>462.00</b>										
C1304	CAOLA AND COMPANY, INC.											
24-00552	05/13/24	LABOR/SUPPLIES FOR FH DOORS										
1 INV 201513-FIRE DEPT REPAIR	1,275.00	4-01-26-310-001-024	B	Building Maintenance		R	05/13/24	08/13/24			201513	N
2 CREDIT FOR INV 201513	1,275.00	4-01-26-310-001-024	B	Building Maintenance		R	08/13/24	08/13/24			201513	N
3 INV 201868 REPLACED TSB BOARD,	285.00	4-01-26-310-001-024	B	Building Maintenance		R	08/13/24	08/13/24			201868	N

Vendor #	Name	Description		Contract	PO Type			Invoice	1099 Excl
P.O. #	PO Date	Amount	Charge Account	Acct Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	
Item Description				Type					
C1304	CAOLA AND COMPANY, INC.	Account Continued							
4 CAMDEN CONTROLS 30 SEC BUTTON		196.00	4-01-26-310-001-024	B Building Maintenance	R	08/13/24	08/13/24		201868 N
5 LABOR		795.00	4-01-26-310-001-024	B Building Maintenance	R	08/13/24	08/13/24		201868 N
		<b>1,276.00</b>							
	<b>Vendor Total:</b>	<b>1,276.00</b>							
CHRIS020	CHRISTINA KOSYLA								
24-00919	08/13/24		DIRECTOR PARK WAY PLAYERS 1/5						
1 DIRECTOR PARK WAY PLAYERS		500.00	T-12-56-286-000-885	B CULTURAL ARTS/SHAKESPEARE IN R		08/13/24	08/13/24		1/5 SUMMER 2024 N
	<b>Vendor Total:</b>	<b>500.00</b>							
C0058	CINTAS CORPORATION #061								
24-00901	08/07/24		UNIFORM ADVANTAGE JULY 2024						
1 INV 4197934942 7/5/24		51.83	4-09-55-501-002-507	B Uniforms & Safety Equipment	R	08/07/24	08/13/24		4197934942 N
2 INV 4198695124 7/12/24		251.22	4-09-55-501-002-507	B Uniforms & Safety Equipment	R	08/07/24	08/13/24		4198695124 N
3 INV 4199404241 7/19/24		48.47	4-09-55-501-002-507	B Uniforms & Safety Equipment	R	08/07/24	08/13/24		4199404241 N
4 INV 4200136508 7/26/24		195.50	4-09-55-501-002-507	B Uniforms & Safety Equipment	R	08/07/24	08/13/24		4200136508 N
		<b>547.02</b>							
	<b>Vendor Total:</b>	<b>547.02</b>							
CLARI005	CLARIS INTERNATIONAL INC								
24-00635	06/04/24		ANNUAL CONTRACT RENEWAL						
1 ANNUAL CONTRACT RENEWAL		990.00	4-01-25-240-001-029	B Maint. Contracts - Other	R	06/04/24	08/13/24		5842498 N
	<b>Vendor Total:</b>	<b>990.00</b>							
COLIN005	COLIN GERAGHTY								
24-00858	07/31/24		UNIORM ALLOWANCE - GERAGHTY						
1 UNIORM ALLOWANCE - GERAGHTY		51.27	4-01-25-240-001-043	B Uniform Allowance/Leather Gds.	R	07/31/24	08/13/24		OH-15070 N
	<b>Vendor Total:</b>	<b>51.27</b>							
CONCE005	CONCENTRA MEDICAL CENTERS								
24-00791	07/12/24		PREPLACEMENT EXAM J. HERNANDEZ						
1 PREPLACEMENT EXAM J. HERNANDEZ		222.00	4-09-55-501-002-536	B Employee Physicals/Hepatitis B	R	07/12/24	08/13/24		516867777 N
24-00856	07/31/24		PREPLACEMENT EXAM RODRIQUEZ,A						
1 PREPLACEMENT EXAM RODRIQUEZ,A		222.00	4-01-26-290-001-093	B Employee Physicals/Drug Tests	R	07/31/24	08/13/24		516937972 N
24-00873	08/02/24		INV 516986935 FOLLOW UP						
1 INV 516986935 FOLLOW UP		104.00	4-01-26-290-001-093	B Employee Physicals/Drug Tests	R	08/02/24	08/13/24		516986935 N
	<b>Vendor Total:</b>	<b>548.00</b>							



Vendor #	Name	Description		Contract	PO Type			Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
P.O. #	PO Date	Amount	Charge Account	Acct Description	Type								
CONCE005	CONCENTRA MEDICAL CENTERS	Account Continued											
COREM005	CORE & MAIN LP												
24-00931	08/13/24	1" METER/COUPLING											
1 INV V303613-IPERL TRPL 1G SM		866.40	4-09-55-501-001-524	B	Meter & Meter Parts		R	08/13/24	08/13/24			V303613	N
2 INV V303613-1 MTR CPLG NO LEAD		232.40	4-09-55-501-001-524	B	Meter & Meter Parts		R	08/13/24	08/13/24			V303613	N
		<b>1,098.80</b>											
<b>Vendor Total:</b>		<b>1,098.80</b>											
COUNT015	COUNTY OF MONMOUTH-	-											
24-00860	07/31/24	MAY 2024 SERVICES											
1 INV 24000489-MAY 2024 SERVICES		50.00	4-01-26-305-001-199	B	Miscellaneous		R	07/31/24	08/13/24			24000489	N
2 INV 24000489-ADMINISTRATIVE		21.50	4-01-26-305-001-199	B	Miscellaneous		R	07/31/24	08/13/24			24000489	N
		<b>71.50</b>											
<b>Vendor Total:</b>		<b>143.00</b>											
C0931	Creston Hydraulics, Inc.												
24-00896	08/06/24	HOSE ASSEMBLY											
1 INV 00231712-HOSE ASSEMBLY		67.96	4-01-26-290-001-034	B	Motor Vehicle Parts & Access.		R	08/06/24	08/13/24			00231712	N
<b>Vendor Total:</b>		<b>67.96</b>											
C0087	CUSTOM BANDAG, INC												
24-00883	08/06/24	TIRE REPLACEMENT AND LABOR											
1 INV 80238712-TORO MOWER #350		135.69	4-01-28-369-001-139	B	Mower Repairs		R	08/06/24	08/13/24			80238712	N
2 INV 80238712-TORO MOWER #360		131.19	4-01-28-369-001-139	B	Mower Repairs		R	08/06/24	08/13/24			802382900	N
3 INV 80238712-FORD TAURUS #12		632.00	4-01-26-315-001-135	B	Vehicle Maint.-Unif.Fire Off.		R	08/06/24	08/13/24			80238953	N
		<b>898.88</b>											
24-00926	08/13/24	TIRE REPLACEMENT/LABOR #10A											
1 INV 80240312 - TRK #10A		779.78	4-01-26-305-001-034	B	Motor Vehicle Parts & Access.		R	08/13/24	08/13/24			80240312	N
<b>Vendor Total:</b>		<b>1,678.66</b>											
DANIE015	DANIELLE KORTE												
24-00920	08/13/24	DIRECTOR THEATRE IN THE PARK											

Vendor #	Name	Description		Contract	PO Type	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
P.O. #	PO Date	Amount	Charge Account	Acct Description	Type						
Item Description											
DANIE015	DANIELLE KORTE	Account Continued									
1 DIRECTOR THEATRE IN THE PARK		1,000.00	T-12-56-286-000-885	B	CULTURAL ARTS/SHAKESPEARE IN R		08/13/24	08/13/24		1/2 SUMMER 2024	N
<b>Vendor Total:</b>		<b>1,000.00</b>									
DEBLO005	DEBLOCK ENVIRONMENTAL SVCS,LLC										
24-00156	02/08/24		BACK UP OPERATOR FOR AWWTP			B					
8 INV 00011491 7/25/24		500.00	4-09-55-501-002-528	B	Outside Consulting Services (B	R	08/01/24	08/13/24		00011491	N
<b>Vendor Total:</b>		<b>500.00</b>									
DYLAN005	DYLAN MINOR										
24-00865	07/31/24		REIMBURSEMENT FOR WORK BOOTS								
1 REIMBURSEMENT FOR WORK BOOTS		80.97	4-09-55-501-002-507	B	Uniforms & Safety Equipment	R	07/31/24	08/13/24		W1085861922	N
<b>Vendor Total:</b>		<b>80.97</b>									
E0576	EAST WINDSOR REGIONAL SCHOOL										
24-00868	08/01/24		JUNE 2024 FUEL USE								
1 JUN 2024 FUEL USE-AWWTP		78.14	4-09-55-501-002-512	B	Motor Fuel	R	08/01/24	08/13/24		JUN 2024	N
2 JUN 2024 FUEL USE-CONSTRUCTION		37.50	4-01-31-460-001-151	B	MOTOR FUEL-CONSTRUCTION DEPR	R	08/01/24	08/13/24		JUN 2024	N
3 JUN 2024 FUEL USE-FIRE		304.06	4-01-31-460-001-166	B	Motor Fuel - Fire Dept.	R	08/01/24	08/13/24		JUN 2024	N
4 JUN 2024 FUEL USE-FIRST AID		335.15	4-01-31-460-001-148	B	Motor Fuel - Emergency Medical	R	08/01/24	08/13/24		JUN 2024	N
5 JUN 2024 FUEL USE-GARBAGE		1,179.33	4-01-31-460-001-147	B	Motor Fuel - Public Works	R	08/01/24	08/13/24		JUN 2024	N
6 JUN 2024 FUEL USE-WATER		117.09	4-09-55-501-001-512	B	Motor Fuel	R	08/01/24	08/13/24		JUN 2024	N
7 JUN 2024 FUEL FACILITY FEE		120.00	4-01-31-460-001-144	B	Upgrades to Fueling Facility	R	08/01/24	08/13/24		JUN 2024	N
8 JUNE 2024 FUEL USE - POLICE		2,098.69	4-01-31-460-001-145	B	Motor Fuel - Police	R	08/01/24	08/13/24		JUNE 2024	N
9 JUNE 2024 FUEL USE - STREETS		723.60	4-01-31-460-001-147	B	Motor Fuel - Public Works	R	08/01/24	08/13/24		JUNE 2024	N
		<b>4,993.56</b>									
<b>Vendor Total:</b>		<b>4,993.56</b>									
Q0176	EUROFINS QC, LLC										
24-00863	07/31/24		WATER ANALYSIS								
1 INV 6300062109-WATER ANALYSIS		247.50	4-09-55-501-001-532	B	Outside Testing/Labs	R	07/31/24	08/13/24		6300062109	N
2 INV 6300061847-WATER ANALYSIS		600.00	4-09-55-501-001-532	B	Outside Testing/Labs	R	07/31/24	08/13/24		6300061847	N
3 INV 6300061853-WATER ANALYSIS		197.50	4-09-55-501-001-532	B	Outside Testing/Labs	R	07/31/24	08/13/24		6300061853	N
4 INV 6300061846-WATER ANALYSIS		188.50	4-09-55-501-001-532	B	Outside Testing/Labs	R	07/31/24	08/13/24		6300061846	N
		<b>1,233.50</b>									
24-00916	08/13/24		WATER ANALYSIS								
1 INV 6300062748-WATER ANALYSIS		247.50	4-09-55-501-001-532	B	Outside Testing/Labs	R	08/13/24	08/13/24		6300062748	N
2 INV 6300062919-WATER ANALYSIS		247.50	4-09-55-501-001-532	B	Outside Testing/Labs	R	08/13/24	08/13/24		6300062919	N

Vendor #	Name	Description		Contract	PO Type	Stat/Chk		First Enc Rcvd	Chk/Void	Invoice	1099 Excl
P.O. #	PO Date	Amount	Charge Account	Acct Description	Type	Date	Date	Date			
Item Description											
Q0176	EUROFINS QC, LLC	Account Continued									
		<b>495.00</b>									
	<b>Vendor Total:</b>	<b>1,728.50</b>									
F0135	FBI NATIONAL ACADEMY ASSOC.										
24-00710	06/25/24										
1 TRAINING		2,055.00	4-01-25-240-001-042	B	Education & Training	R	06/25/24	08/13/24		24-022	N
	<b>Vendor Total:</b>	<b>2,055.00</b>									
FERGU005	FERGUSON ENTERPRISES, LLC										
24-00767	07/08/24										
1 INV 0695388-CURB BX L/ROD,		668.20	4-09-55-501-001-535	B	Hydrants and Line Repair	R	07/08/24	08/13/24		0695388	N
2 INV 1113092-DWV RAISED CO PLUG		82.56	4-01-26-290-001-127	B	Street Repair & Maintenance	R	07/08/24	08/13/24		1113092	N
		<b>750.76</b>									
24-00895	08/06/24										
1 INV 0700427-8X8 SS REP CLAMP		149.76	4-09-55-501-001-535	B	Hydrants and Line Repair	R	08/06/24	08/13/24		0700427	N
	<b>Vendor Total:</b>	<b>900.52</b>									
FIREA005	FIRE APPARATUS REPAIR, INC.										
24-00669	06/10/24										
1 CHIEF'S 2017 FORD EXPEDITION		1,910.00	4-01-25-252-002-121	B	Preventive Maintenance	R	06/10/24	08/13/24		17874	N
2 WARNING UPGRADE #2 LOWER LEVE		749.25	4-01-25-252-002-121	B	Preventive Maintenance	R	06/10/24	08/13/24		17874	N
3 LABOR		2,500.00	4-01-25-252-002-121	B	Preventive Maintenance	R	06/10/24	08/13/24		17874	N
4 REPAIR INOPERABLE LIGHTING W/		485.90	4-01-25-252-002-121	B	Preventive Maintenance	R	06/10/24	08/13/24		17874	N
5 MISC MATERIALS		75.00	4-01-25-252-002-121	B	Preventive Maintenance	R	06/10/24	08/13/24		17874	N
6 SHIPPING		50.00	4-01-25-252-002-121	B	Preventive Maintenance	R	06/10/24	08/13/24		17874	N
		<b>5,770.15</b>									
24-00882	08/06/24										
1 BRAKES FOR EXPEDITION		39.44	4-01-25-252-002-121	B	Preventive Maintenance	R	08/06/24	08/13/24		17879	N
2 FRONT RIGHT CALIPER & SLIDE		134.43	4-01-25-252-002-121	B	Preventive Maintenance	R	08/06/24	08/13/24		17879	N
3 FRONT LEFT CALIPER AND SLIDE		134.43	4-01-25-252-002-121	B	Preventive Maintenance	R	08/06/24	08/13/24		17879	N
4 FRONT BRAKE PADS		160.40	4-01-25-252-002-121	B	Preventive Maintenance	R	08/06/24	08/13/24		17879	N
5 REAR BRAKE PADS		185.24	4-01-25-252-002-121	B	Preventive Maintenance	R	08/06/24	08/13/24		17879	N
6 FRONT BRAKE ROTORS		489.68	4-01-25-252-002-121	B	Preventive Maintenance	R	08/06/24	08/13/24		17879	N
7 REAR BRAKE ROTORS		360.00	4-01-25-252-002-121	B	Preventive Maintenance	R	08/06/24	08/13/24		17879	N
8 FRONT LEFT CALIPER BRAKE HOSE		35.00	4-01-25-252-002-121	B	Preventive Maintenance	R	08/06/24	08/13/24		17879	N
9 LABOR		750.00	4-01-25-252-002-121	B	Preventive Maintenance	R	08/06/24	08/13/24		17879	N

Vendor #	Name	Description		Contract	PO Type	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
P.O. #	PO Date	Amount	Charge Account	Acct Description	Type						
Item Description											
FIREA005	FIRE APPARATUS REPAIR, INC.	Account Continued									
		<u>2,288.62</u>									
<b>Vendor Total:</b>		<b>8,058.77</b>									
G0211	GAMKA SALES CO. INC.										
24-00853	07/31/24	SERVICE ON TAMPER									
1 INV 910506-SERVICE ON TAMPER		271.47	4-01-26-290-001-034	B	Motor Vehicle Parts & Access.	R	07/31/24	08/13/24		INV910506	N
<b>Vendor Total:</b>		<b>271.47</b>									
GEETA005	GEETANJALI JAIN										
24-00899	08/06/24	REIMBURSE FOR THE AWARD GROUP									
1 BOARD CERT OF INFECTION		25.00	4-01-27-330-001-044	B	Professional Assoc. Dues	R	08/06/24	08/13/24		688366	N
2 DIGITAL BOARD CERTIFIED IN		10.00	4-01-27-330-001-044	B	Professional Assoc. Dues	R	08/06/24	08/13/24		688366	N
3 SHIPPING		5.95	4-01-27-330-001-044	B	Professional Assoc. Dues	R	08/06/24	08/13/24		688366	N
		<u>40.95</u>									
<b>Vendor Total:</b>		<b>40.95</b>									
G1077	GEORGE S. COYNE CO., INC.										
24-00069	01/26/24	RES 2023-209 CHLORINE									
6 INV 434982 CHLORINE 7/25/24		1,797.24	4-09-55-501-001-526	B	Chlorine	R	06/14/24	08/13/24		434982	N
24-00197	02/15/24	RES2023-213LIME-CALCAWWTP									
5 INV 435597 8/1/24		1,814.50	4-09-55-501-002-553	B	Calcium Hydroxide (Lime)	R	02/15/24	08/13/24		435597	N
24-00497	04/30/24	RES 2023-210 FLUORISILIC ACID									
4 INV 434983 FLUORIDE 7/25/24		1,182.00	4-09-55-501-001-528	B	Fluorosilic Acid-	R	06/06/24	08/13/24		434983	N
<b>Vendor Total:</b>		<b>4,793.74</b>									
HARDR005	HARD ROCK HOTEL & CASINO										
24-00652	06/07/24	HOTELS - NJLM 2024 CONF.									
1 HOTELS - NJLM 2024 CONF.		196.00	4-01-27-330-001-041	B	Conferences & Meetings	R	06/14/24	08/13/24		GROUP GNJ24Z	N
2 MARGARET RIGGIO, CLERK/QPA		392.00	4-01-20-120-001-041	B	Conferences & Meetings	R	06/14/24	08/13/24		GROUP GNJ24Z	N
3 SUSAN BLUTH, MAYOR		392.00	4-01-20-110-001-041	B	Conferences & Meetings	R	06/14/24	08/13/24		GROUP GNJ24Z	N
4 DIMITRI MUSING, ADMINISTRATOR		392.00	4-01-20-100-001-041	B	Conferences & Meetings	R	06/14/24	08/13/24		GROUP GNJ24Z	N
5 FRANK GENDRON, POLICE CHIEF		392.00	4-01-25-240-001-041	B	Conferences & Meetings	R	06/14/24	08/13/24		GROUP GNJ24Z	N
6 TODD FRANTZ, COUNCIL MEMBER		392.00	4-01-20-110-001-041	B	Conferences & Meetings	R	06/14/24	08/13/24		GROUP GNJ24Z	N
7 JOSHUA JACKSON COUNCIL MEMBER		392.00	4-01-20-110-001-041	B	Conferences & Meetings	R	06/14/24	08/13/24		GROUP GNJ24Z	N
		<u>2,548.00</u>									
<b>Vendor Total:</b>		<b>2,548.00</b>									



Vendor #	Name	Description		Contract	PO Type	Stat/Chk		First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
P.O. #	PO Date	Amount	Charge Account	Acct Description	Type							
INTER015	INTERSTATE WASTE SERVICES OF	Account Continued										
ISABE005	ISABELLE STRAUSS-RIGGS											
24-00917	08/13/24	PRODUCTION MGR PARKWAY PLAYERS										
1	PRODUCTION MGR PARKWAY PLAYEF	425.00	T-12-56-286-000-885	B	CULTURAL ARTS/SHAKESPEARE IN R			08/13/24	08/13/24		1/1 SUMMER 2024N	
<b>Vendor Total:</b>		<b>425.00</b>										
J0069	JERSEY ELEVATOR LLC											
24-00859	07/31/24	AUGUST 2024 MAINTENANCE										
1	INV-122671-B4B0-AUGUST 2024	203.95	4-01-26-310-001-029	B	Maintenance Contracts		R	07/31/24	08/13/24		INV-122671-B4B0	N
<b>Vendor Total:</b>		<b>203.95</b>										
JILLI005	JILLIAN SCHNEIDER											
24-00918	08/13/24	PRODUCTION MANAGER SUMMER 2024										
1	PRODUCTION MANAGER SUMMER 20:	690.23	T-12-56-286-000-885	B	CULTURAL ARTS/SHAKESPEARE IN R			08/13/24	08/13/24		1/1 SUMMER 2024N	
<b>Vendor Total:</b>		<b>690.23</b>										
JTSVA005	JTS VACUUM & SEWING MACHINE											
24-00886	08/06/24	HEPA BAGS FOR VACUUM										
1	INV 0662 HEPA BAGS 9 PK	33.98	4-01-26-310-001-199	B	Miscellaneous		R	08/06/24	08/13/24		0662	N
<b>Vendor Total:</b>		<b>33.98</b>										
J0378	KENNCO LLC											
24-00878	08/06/24	JULY 2024 CYLINDER RENTAL										
1	INV R26498-JULY 2024 CYLINDER	36.60	4-01-26-290-001-050	B	DPW Work Equipment		R	08/06/24	08/13/24		R26498	N
<b>Vendor Total:</b>		<b>36.60</b>										
L0210	LARRY GUNNELL											
24-00890	08/06/24	REIMBURSEMENT WATER & PARKING										
1	REIMBURSEMENT SHOPRITE WATER	28.74	4-01-28-370-002-021	B	RECREATION SUMMER PROGRAM	R		08/06/24	08/13/24		8/5/24	N
2	REIMBURSEMENT PARKING	45.00	4-01-28-370-002-021	B	RECREATION SUMMER PROGRAM	R		08/06/24	08/13/24		19702320	N
		<b>73.74</b>										
<b>Vendor Total:</b>		<b>73.74</b>										
M1076	MCMANIMON, SCOTLAND & BAUMANN											
24-00877	08/06/24	PROF SVCS SUMMIT BOND ORD										
1	PROF SVCS SUMMIT BOND ORD	600.00	C-04-55-902-010-447	B	2024-04 SUMMIT ST IMP SECTION 20R			08/06/24	08/13/24		222460	N
2	PROF SVCS SUMMIT BOND ORD	600.00	C-08-55-978-000-544	B	2024-05SUMMITSTWATER-SEWERIMR			08/06/24	08/13/24		222460	N
		<b>1,200.00</b>										

Vendor #	Name	Description		Contract	PO Type	First Enc Rcvd		Chk/Void	Invoice	1099 Excl
P.O. #	PO Date	Amount	Charge Account	Acct Description	Stat/Chk	Date	Date	Date		
Item Description				Type						
M1076	MCMANIMON, SCOTLAND & BAUM/	Account Continued								
<b>Vendor Total:</b>		<b>1,200.00</b>								
M0180	MCMMASTER-CARR									
24-00911	08/13/24	INV #31307349								
1 18-8 STAINLESS STEEL HEX 3/4" -		7.98	4-09-55-501-002-503	B	Sewer Plant Maintenance	R	08/13/24	08/13/24	31307349	N
2 18-8 STAINLESS HEX HEAD SCREW		35.10	4-09-55-501-002-503	B	Sewer Plant Maintenance	R	08/13/24	08/13/24	31307349	N
3 18-8 STAINLESS STEEL HEX NUT		15.06	4-09-55-501-002-503	B	Sewer Plant Maintenance	R	08/13/24	08/13/24	31307349	N
4 BLACK-OXIDE ALLOY STEEL SOCKET		146.00	4-09-55-501-002-503	B	Sewer Plant Maintenance	R	08/13/24	08/13/24	31307349	N
5 HIGH-STRENGTH STEEL HEX NUT		32.56	4-09-55-501-002-503	B	Sewer Plant Maintenance	R	08/13/24	08/13/24	31307349	N
6 ZINC YELLOW-CHROMATE PLATED		45.08	4-09-55-501-002-503	B	Sewer Plant Maintenance	R	08/13/24	08/13/24	31307349	N
7 SHIPPING		14.66	4-09-55-501-002-503	B	Sewer Plant Maintenance	R	08/13/24	08/13/24	31307349	N
		<b>296.44</b>								
<b>Vendor Total:</b>		<b>296.44</b>								
M0256	MERCER CO IMPROVEMENT AUTH									
24-00912	08/13/24	JULY 2024 TIPPING								
1 JULY 2024 TIPPING		439.92	4-01-43-496-001-174	B	Recycling Tax	R	08/13/24	08/13/24	JULY 2024	N
2 JULY 2024 TIPPING		18,476.69	4-01-32-465-001-165	B	Landfill Solid Waste Disposal-MCIA	R	08/13/24	08/13/24	JULY 2024	N
		<b>18,916.61</b>								
<b>Vendor Total:</b>		<b>18,916.61</b>								
M0261	MERCER COUNTY COMMUNITY COLLEG									
24-00802	07/12/24	NJ FF 1 PROG NICHOLAS RENTAS								
1 NJ FIREFIGHTER 1 PROGRAM		225.00	4-01-25-252-002-042	B	Education & Training	R	07/12/24	08/13/24	FA4393	N
<b>Vendor Total:</b>		<b>225.00</b>								
M0536	MGL PRINTING SOLUTIONS									
24-00893	08/06/24	CHECKS/DEP SLIPS COURT ACCT								
1 DEPOSIT SLIPS COURT ACCT		65.00	4-01-20-176-000-023	B	Printing and Binding	R	08/06/24	08/13/24	207891	N
2 3 PAGE CHECKS BAIL ACCT		69.00	4-01-20-176-000-023	B	Printing and Binding	R	08/06/24	08/13/24	207891	N
3 3 PAGE CHECKS MUN COURT ACCT		69.00	4-01-20-176-000-023	B	Printing and Binding	R	08/06/24	08/13/24	207891	N
4 SHIPPING & HANDLING		38.00	4-01-20-176-000-023	B	Printing and Binding	R	08/06/24	08/13/24	207891	N
		<b>241.00</b>								
<b>Vendor Total:</b>		<b>241.00</b>								
M1125	MOUNT'S GARAGE									

Vendor #	Name	Contract		PO Type	First Enc Rcvd		Chk/Void	Invoice	1099 Excl	
P.O. #	PO Date	Description	Amount	Charge Account	Acct Description	Stat/Chk	Date	Date	Date	
Item Description										
M1125	MOUNT'S GARAGE	Account Continued								
24-00777	07/08/24	PARTS/LABOR FOR TRK 101A								
1 INV 15269-REPAIR VEH #101A		1,256.29	4-09-55-501-001-502	B	Vehicle Maintenance	R	07/08/24	08/13/24	15269	N
2 INV 15269-REPAIR VEH #101A		78.06	4-09-55-501-001-502	B	Vehicle Maintenance	R	07/08/24	08/13/24	15269	N
		<b>1,178.23</b>								
	<b>Vendor Total:</b>	<b>1,178.23</b>								
M0143	MSM SERVICE CO.									
24-00765	07/08/24	FIRST AID KIT REPLENISHMENT								
1 INV D3299-DPW FIRST AID REFILL		153.52	4-01-26-310-001-199	B	Miscellaneous	R	07/08/24	08/13/24	D3299	N
	<b>Vendor Total:</b>	<b>153.52</b>								
NATIO040	NATIONAL HIGHWAY PRODUCTS, INC									
24-00827	07/23/24	CORNER BOLTS AND NUTS								
1 QUOTE QT027166		26.40	4-01-26-290-001-126	B	Signs & Posts	R	07/23/24	08/13/24	PS-INV120395	N
	<b>Vendor Total:</b>	<b>26.40</b>								
N0275	NJ LEAGUE OF MUNICIPALITIES									
24-00841	07/29/24	CFO EMPLOYMENT ADVERTISEMENT								
1 CFO EMPLOYMENT ADVERTISEMENT		210.00	4-01-20-130-001-199	B	Miscellaneous	R	07/29/24	08/13/24	SD21050	N
	<b>Vendor Total:</b>	<b>210.00</b>								
N0021	NORTHERN TOOL & EQUIPMENT CO.									
24-00821	07/23/24	BAKER SCAFFOLD DISK FILTER								
1 METALTECH MULTI-PURPOSE 6FT		189.99	4-09-55-501-002-503	B	Sewer Plant Maintenance	R	07/23/24	08/13/24	53828825	N
	<b>Vendor Total:</b>	<b>189.99</b>								
NSILA005	NSI LAB SOLUTIONS, INC.									
24-00820	07/23/24	QUOTE 6311								
1 MULTI-ANALYTE SOLIDS STANDARD		209.00	4-09-55-501-002-506	B	Lab. Equipment & Supplies	R	07/23/24	08/13/24	438570	N
2 SHIPPING		36.00	4-09-55-501-002-506	B	Lab. Equipment & Supplies	R	07/23/24	08/13/24	438570	N
		<b>245.00</b>								
	<b>Vendor Total:</b>	<b>245.00</b>								
O0019	O'BRIEN CONSULTING SERVICES									
24-00930	08/13/24	MONTHLY IT FEES - JULY '24								
1 MONTHLY IT FEES		900.00	4-01-25-240-001-029	B	Maint. Contracts - Other	R	08/13/24	08/14/24	24-6747	N
2 MONTHLY IT FEES		280.00	4-01-25-240-001-029	B	Maint. Contracts - Other	R	08/13/24	08/14/24	24-6747	N



Vendor #	Name	Description		Contract	PO Type	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
P.O. #	PO Date	Amount	Charge Account	Acct Description	Type						
Item Description											
O0019	O'BRIEN CONSULTING SERVICES	Account Continued									
3 MONTHLY IT FEES		8.50	4-01-25-240-001-029	B	Maint. Contracts - Other	R	08/13/24	08/14/24		24-6747	N
		<b>1,188.50</b>									
	<b>Vendor Total:</b>	<b>1,188.50</b>									
O0050	ONE CALL CONCEPT INC										
24-00881	08/06/24	JULY 2024 ONE CALL MSGS									
1 JULY 2024 ONE CALL MSGS		75.07	4-09-55-501-001-535	B	Hydrants and Line Repair	R	08/06/24	08/13/24		4075089	N
	<b>Vendor Total:</b>	<b>75.07</b>									
PARKP005	PARK PUMPS AND CONTROLS, INC										
24-00294	03/11/24	RES 2023-214 SODIUMBICARBONATE									
3 INV 3675 SODIUM BICARBONATE		2,800.00	4-09-55-501-002-552	B	Sodium Bicarbonate	R	03/11/24	08/13/24		3675	N
	<b>Vendor Total:</b>	<b>2,800.00</b>									
POLIC005	POLICE & SHERIFFS PRESS, INC										
24-00866	07/31/24	BORO PHOTO ID									
1 BORO PHOTO ID		17.60	4-01-20-125-001-023	B	Printing & Stationary	R	07/31/24	08/14/24		195868	N
	<b>Vendor Total:</b>	<b>17.60</b>									
P0016	PRINCETON ONE THIRTY SUPPLY										
24-00855	07/31/24	PAPER TOWELS & TRASH LINERS									
1 PAPER TOWELS		156.00	4-09-55-501-002-523	B	Paper Products/Janitorial	R	07/31/24	08/13/24		061411	N
2 SMALL TRASH BAG LINERS		72.00	4-09-55-501-002-523	B	Paper Products/Janitorial	R	07/31/24	08/13/24		061411	N
		<b>228.00</b>									
	<b>Vendor Total:</b>	<b>228.00</b>									
REDAR005	RED ARROW TECHNOLOGIES, LLC										
24-00857	07/31/24	MONTHLY SUPPORT PHONES&NETWORK									
1 MONTHLY SUPPORT PHONES HPD		300.00	4-01-31-440-001-085	B	Telephone-Block Line Systems, LLC LSR		07/31/24	08/13/24		16396	N
2 MONTHLY SUPPORT PHONES BORO		200.00	4-01-31-440-001-085	B	Telephone-Block Line Systems, LLC LSR		07/31/24	08/13/24		16396	N
3 MONTHLY SUPPORT PHONES HFD		100.00	4-01-31-440-001-085	B	Telephone-Block Line Systems, LLC LSR		07/31/24	08/13/24		16396	N
4 MONTHLY SUPPORT PHONES AWWTP		100.00	4-01-31-440-001-085	B	Telephone-Block Line Systems, LLC LSR		07/31/24	08/13/24		16396	N
5 TECH SUPPORT & SVCS AUG 2024		2,110.00	4-01-20-140-001-094	B	Computer Service & Support	R	07/31/24	08/13/24		16395	N
6 INTERNET & WEB AUG 2024		1,315.00	4-01-20-140-001-060	B	Internet Services and Web Services	R	07/31/24	08/13/24		16395	N
7 TECH SUPPORT/INTERNET/WEB 8/24		710.00	4-09-55-501-002-530	B	Computer Software/Maint/Equip	R	07/31/24	08/13/24		16395	N
8 TECH SUPPORT/INTERNET/WEB 8/24		595.00	4-09-55-501-001-530	B	Computer Software/Maint/Equip	R	07/31/24	08/13/24		16395	N
		<b>5,430.00</b>									

Vendor #	Name	Description		Contract	PO Type	First Enc Rcvd		Chk/Void	Invoice	1099 Excl
P.O. #	PO Date	Amount	Charge Account	Acct Description	Stat/Chk	Date	Date	Date		
Item Description				Type						
REDAR005	RED ARROW TECHNOLOGIES, LLC	Account Continued								
24-00921	08/13/24	VOIP SVCS AUG 2024 HFD & MAIN								
1 VOIP SVCS AUG 2024 HFD		121.37	4-01-31-440-001-085	B	Telephone-Block Line Systems, LLC LSR		08/13/24	08/14/24	16508	N
2 VOIP SVCS AUG 2024 MAIN OFFICE		496.04	4-01-31-440-001-085	B	Telephone-Block Line Systems, LLC LSR		08/13/24	08/14/24	16508	N
		<b>617.41</b>								
	<b>Vendor Total:</b>	<b>6,047.41</b>								
S0061	SEA BOX									
24-00852	07/31/24	CONTAINER RENTAL								
1 INV RI120261-CONTAINER RENTAL		75.00	4-01-26-310-001-025	B	Building Rental	R	07/31/24	08/13/24	RI120261	N
2 INV RI121699-CONTAINER RENTAL		75.00	4-01-26-310-001-025	B	Building Rental	R	07/31/24	08/13/24	RI121699	N
		<b>150.00</b>								
	<b>Vendor Total:</b>	<b>150.00</b>								
M0254	SF MOBILE-VISION									
24-00756	07/03/24	ON SITE REPAIR								
1 ON SITE REPAIR		210.00	4-01-25-240-001-029	B	Maint. Contracts - Other	R	07/03/24	08/13/24	56789	N
	<b>Vendor Total:</b>	<b>210.00</b>								
SHERW020	SHERWIN WILLIAMS									
24-00898	08/06/24	LINE STRIPPING-BLACK								
1 INV 9496-3-LINE STRIPPING		35.74	4-01-26-290-001-127	B	Street Repair & Maintenance	R	08/06/24	08/13/24	9496-3	N
	<b>Vendor Total:</b>	<b>35.74</b>								
SHERW015	SHERWIN WILLIAMS CO. TR									
24-00897	08/06/24	LINE STRIPPING-WHITE								
1 INV 3454-6-LINE STRIPPING		620.90	4-01-26-290-001-127	B	Street Repair & Maintenance	R	08/06/24	08/13/24	3454-6	N
	<b>Vendor Total:</b>	<b>620.90</b>								
S0375	STEVENSON SUPPLY CO.									
24-00910	08/13/24	8X8 CLAMP, 4X4 BOX, 8 TOP BOLT								
1 INV 683586-REPAIR CLAMP,		242.89	4-09-55-501-001-535	B	Hydrants and Line Repair	R	08/13/24	08/13/24	683586	N
2 INV 683590-DRESSER 8 TOP BOLT		881.76	4-09-55-501-001-535	B	Hydrants and Line Repair	R	08/13/24	08/13/24	683590	N
		<b>1,124.65</b>								
	<b>Vendor Total:</b>	<b>1,124.65</b>								
R0537	STITCHES N INK									
24-00932	08/13/24	BAG EMBROIDERY INV 22732								

Vendor #	Name	Description		Contract	PO Type			Invoice	1099 Excl
P.O. #	PO Date	Amount	Charge Account	Acct Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	
Item Description				Type					
R0537	STITCHES N INK	Account Continued							
1 BAG EMBROIDERY INV 22732		399.20	4-01-28-370-002-021	B RECREATION SUMMER PROGRAM	R	08/13/24	08/13/24		22732 N
<b>Vendor Total:</b>		<b>399.20</b>							
TMOBI005	T-MOBILE								
24-00874	08/02/24	STOCKTON PARKING LOT CAMERAS							
1 STOCKTON PARKING LOT CAMERAS		61.60	4-01-33-195-002-029	B Computer Software/Maint/Equip	R	08/02/24	08/13/24		6/21/24-7/20/24 N
<b>Vendor Total:</b>		<b>61.60</b>							
TELCO005	TELCO BILL CENTER INC.								
24-00891	08/06/24	POTSOLVE RECURRING CHGS AUG24							
1 POTSOLVE RECURRING CHGS AUG24		401.25	4-01-31-440-001-085	B Telephone-Block Line Systems, LLC LSR		08/06/24	08/13/24		4368 N
<b>Vendor Total:</b>		<b>401.25</b>							
T0228	TOWNSHIP OF HAMILTON								
24-00892	08/06/24	STD CLINIC JAN-JUN 2024							
1 STD CLINIC JAN-JUN 2024		100.00	4-01-43-511-001-029	B Hamilton STD Clinic	R	08/06/24	08/13/24		7/30/24 N
<b>Vendor Total:</b>		<b>100.00</b>							
TOWNS010	TOWNSHIP OF MANALAPAN								
24-00909	08/13/24	ANIMAL CONTROL 3RD QTR 2024							
1 ANIMAL CONTROL 3RD QTR 2024		4,500.00	4-01-43-512-001-161	B Animal Control Services	R	08/13/24	08/13/24		2024-H3 N
<b>Vendor Total:</b>		<b>4,500.00</b>							
T0LIC	TREASURER STATE OF NEW JERSEY								
24-00885	08/06/24	SAFE DRINKING WATER ANNUAL							
1 SAFE DRINKING WATER ANNUAL		720.00	4-09-55-501-001-520	B Permits & Fees	R	08/06/24	08/13/24		240665890 N
<b>Vendor Total:</b>		<b>720.00</b>							
U0007	UNIVAR USA INC								
24-00804	07/12/24	TOTE UNILIME 30% 1BC710-161522							
1 TOTE UNILIME 30%		867.00	4-09-55-501-002-535	B Chemicals Miscellaneous	R	07/12/24	08/13/24		52296535 N
<b>Vendor Total:</b>		<b>867.00</b>							
V0007	VALLEY PHYSICIAN SERVICES, PC								
24-00862	07/31/24	2ND QUARTER DOT TESTING							
1 2ND QUARTER DOT TESTING		72.00	4-01-26-290-001-093	B Employee Physicals/Drug Tests	R	07/31/24	08/13/24		862094C5622 N
<b>Vendor Total:</b>		<b>72.00</b>							
W0071	WASTE MGMT OF NEW JERSEY, INC.								

Vendor #	Name	Description		Contract	PO Type					1099 Excl
P.O. #	PO Date	Amount	Charge Account	Acct Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	
Item Description				Type						
W0071	WASTE MGMT OF NEW JERSEY, IN	Account Continued								
24-00123	02/02/24			RES 2023-208 SLUDGE REMOVAL						
9INV3211448-0502-5	DATED 8/1/24	13,865.20	4-09-55-501-002-538	B Sludge Removal/Disposal-Waste ManaR		07/10/24	08/13/24		3211448-0502-5	N
<b>Vendor Total:</b>		<b>13,865.20</b>								
W0377	WINDSOR CAR WASH									
24-00888	08/06/24			CAR WASH BOOKS						
1 CAR WASH BOOKS		360.00	4-01-26-315-001-131	B Vehicle Maint. - Police	R	08/06/24	08/13/24		A30022	N
<b>Vendor Total:</b>		<b>360.00</b>								
<hr/>										
<b>Total Purchase Orders: 79 Total P.O. Line Items: 170 Total List Amount: 116,094.55 Total Void Amount: 0.00</b>										

Totals by Year-Fund								
Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total	
CURRENT FUND	4-01	79,301.76	0.00	79,301.76	0.00	0.00	79,301.76	
	4-09	32,977.56	0.00	32,977.56	0.00	0.00	32,977.56	
	Year Total:	112,279.32	0.00	112,279.32	0.00	0.00	112,279.32	
GENERAL CAPITAL	C-04	600.00	0.00	600.00	0.00	0.00	600.00	
WATER/SEWER CAPITAL	C-08	600.00	0.00	600.00	0.00	0.00	600.00	
	Year Total:	1,200.00	0.00	1,200.00	0.00	0.00	1,200.00	
TRUST OTHER - FUND #12	T-12	2,615.23	0.00	2,615.23	0.00	0.00	2,615.23	
Total Of All Funds:		116,094.55	0.00	116,094.55	0.00	0.00	116,094.55	



# Resolution 2024-151

*BOROUGH OF HIGHTSTOWN  
COUNTY OF MERCER  
STATE OF NEW JERSEY*

**RESOLUTION OF REAPPOINTMENT OF MARGARET RIGGIO TO  
THE POSITION OF MUNICIPAL CLERK OF THE BOROUGH OF  
HIGHTSTOWN, COUNTY OF MERCER, STATE OF NEW JERSEY AND  
ESTABLISHMENT OF TENURE**

**WHEREAS**, Margaret Riggio was duly appointed and confirmed to the position of Municipal Clerk for a three (3) year term with an effective date of September 1, 2021 in accordance with N.J.S.A. 40A:9-133, et seq.; and

**WHEREAS**, Margaret Riggio is and has been certified as a Registered Municipal Clerk since October 14, 2015 and has satisfied the continuing education requirements for said certification; and

**WHEREAS**, the Mayor and Council is desirous of reappointing Margaret Riggio, RMC as Municipal Clerk for the Borough of Hightstown effective September 1, 2024; and

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Hightstown, County of Mercer, State of New Jersey as follows:

1. Margaret Riggio, RMC is hereby reappointed to the position of Municipal Clerk of the Borough of Hightstown.
2. Margaret Riggio, RMC is and has upon this reappointment attained tenure pursuant to N.J.S.A. 40A:9-133, et. seq.

**CERTIFICATION**

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on August 19, 2024.

---

Margaret Riggio  
Borough Clerk

# Resolution 2024-152

*BOROUGH OF HIGHTSTOWN  
COUNTY OF MERCER  
STATE OF NEW JERSEY*

**AUTHORIZING PAYMENT NO. 1 – EARLE ASPHALT  
IMPROVEMENTS TO ORCHARD AVENUE, MEADOW DRIVE,  
CLOVER LANE, AND SOUTH MAIN STREET**

**WHEREAS**, on March 18, 2024, the Borough Council awarded a contract for the Improvements to Orchard Avenue, Meadow Drive, Clover Lane and South Main Street to Earle Asphalt, of Farmingdale, New Jersey at the price of \$1,590,913.13; and

**WHEREAS**, the contractor has submitted a request for payment No. in the amount of \$219,971.53, for partial payment through June 30, 2024; and

**WHEREAS**, the Borough Engineer has recommended approval of Payment Request No. 1 to the contractor in the amount of \$219,371.53.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Hightstown, Payment Request No. 1 to Earle Asphalt, of Farmingdale, New Jersey for \$219,971.53 is hereby approved as detailed herein, and the Deputy CFO is authorized to issue same.

**CERTIFICATION**

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on August 19, 2024.

---

Margaret Riggio  
Borough Clerk





**MEMORANDUM**

**TO:** Mayor and Council  
 Borough of Hightstown

**FROM:** Carmela Roberts, PE, CME, CPWM *CR*  
 Borough Engineer

**DATE:** August 8, 2024

**RE:** Improvements to Orchard Avenue, Meadow Drive,  
 Clover Lane, and South Main Street  
 Payment No. 1  
 Our File No.: H1804

Attached please find the following in reference to Payment No. 1 which is a partial payment through June 30, 2024 for mobilization, site clearing, project video, sanitary lateral, and sanitary cleanout:

1. Payment No. 1
2. Invoice No. 1
3. Certified Payrolls

We will provide Wage Rate Interviews and Monthly Project Workforce Reports under separate cover.

The total recommended amount of \$219,371.53 is funded as follows:

NJDOT Funded:	\$40,516.63
NJDEP Funded:	\$178,854.90
Borough Funded:	\$0.00

I recommend payment be made to Earle Asphalt Company in the amount of \$219,371.53.

Should you have any questions, please do not hesitate to call.

cc: Dimitri Musing, Borough Administrator  
 Peggy Riggio, RMC, CMR, Borough Clerk  
 George Lang, Borough CFO  
 Bill Mead, Earle Asphalt Company  
 Cameron Corini, PE, CME, CPWM, Roberts Engineering Group, LLC  
 Kelly Pham, EIT, Roberts Engineering Group, LLC

**PAYMENT No. 1**  
**IMPROVEMENTS TO ORCHARD AVENUE, MEADOW DRIVE, CLOVER LANE, AND SOUTH MAIN STREET**  
**Borough of Hightstown, Mercer County, New Jersey**  
August 8, 2024  
File No.: H1804

Item No.	Description	Units	Contract Quantity	Total As-Built Quantity	As-Built This Period	Unit Price	Total Cost
1	Mobilization	LS	1	0.50	0.50	\$60,000.00	\$30,000.00
2	Clearing Site	LS	1	0.15	0.15	\$75,623.33	\$11,343.50
3	Project Video	LS	1	1.00	1.00	\$1,500.00	\$1,500.00
4	Traffic Director, Flagger	HOUR	200	0.00	0.00	\$125.00	\$0.00
5	Uniform Traffic Director	HOUR	500	0.00	0.00	\$140.00	\$0.00
6	Traffic Cones	UNIT	25	0.00	0.00	\$0.01	\$0.00
7	Drums	UNIT	15	0.00	0.00	\$0.01	\$0.00
8	Breakaway Barricade	UNIT	9	0.00	0.00	\$0.01	\$0.00
9	Construction Sign 'B' (60"x30")	UNIT	3	0.00	0.00	\$0.01	\$0.00
10	Construction Sign 'C' (72"x60")	UNIT	3	0.00	0.00	\$0.01	\$0.00
11	Tree Removal, Over 6" to 12" Diameter	UNIT	3	0.00	0.00	\$1,250.00	\$0.00
12	Tree Planting, 2" Cal.	UNIT	10	0.00	0.00	\$750.00	\$0.00
13	Inlet Filter, Type 2	UNIT	18	0.00	0.00	\$50.00	\$0.00
14	Repair of Structure, Inlet	UNIT	13	0.00	0.00	\$1,000.00	\$0.00
15	Manhole Frame and Cover, Storm	UNIT	1	0.00	0.00	\$1,000.00	\$0.00
16	Bicycle Safe Frame and Grate, Type 'B'	UNIT	6	0.00	0.00	\$375.00	\$0.00
17	8" Type 'N' Eco Curb Piece	UNIT	18	0.00	0.00	\$300.00	\$0.00
18	Trench Drain with Frame and Grate, 24'x2'	UNIT	1	0.00	0.00	\$15,000.00	\$0.00
19	Manhole Frame and Cover, Sanitary	UNIT	12	0.00	0.00	\$1,000.00	\$0.00
20	Connect to Existing Manhole	UNIT	2	0.00	0.00	\$2,000.00	\$0.00
21	Concrete Encasement	LF	90	0.00	0.00	\$30.00	\$0.00
22	8" DIP Sanitary Sewer Main	LF	90	0.00	0.00	\$375.00	\$0.00
23	6" PVC Sanitary Lateral	LF	1,744	321.00	321.00	\$5.00	\$1,605.00
24	PVC Cleanout, Sanitary	UNIT	68	39.00	39.00	\$4,600.00	\$179,400.00
25	Doghouse Manhole with Frame and Cover, Sanitary Sewer	UNIT	2	0.00	0.00	\$15,000.00	\$0.00
26	Transfer Existing Water Service	UNIT	2	0.00	0.00	\$2,000.00	\$0.00
27	6" DIP Water Main	LF	140	0.00	0.00	\$300.00	\$0.00
28	Fire Hydrant Assembly, Complete	UNIT	1	0.00	0.00	\$16,500.00	\$0.00
29	6" Cap	UNIT	4	0.00	0.00	\$1,000.00	\$0.00
30	6" Gate Valve	UNIT	1	0.00	0.00	\$2,750.00	\$0.00
31	6" Insertion Valve	UNIT	1	0.00	0.00	\$7,500.00	\$0.00
32	6"x6" Tee	UNIT	2	0.00	0.00	\$4,500.00	\$0.00
33	Remove and Reset Stone Steps	SY	3	0.00	0.00	\$600.00	\$0.00
34	Remove and Reset Decorative River Stone	SY	11	0.00	0.00	\$55.00	\$0.00
35	Remove and Reset Brick Sidewalk	SY	5	0.00	0.00	\$180.00	\$0.00
36	Hot Mix Asphalt Driveway, 2" Thick	SY	379	0.00	0.00	\$80.00	\$0.00
37	Concrete Sidewalk, 4" Thick	SY	481	0.00	0.00	\$135.00	\$0.00
38	Stone Driveway	SY	20	0.00	0.00	\$34.00	\$0.00
39	Reinforced Concrete Sidewalk, 6" Thick	SY	142	0.00	0.00	\$140.00	\$0.00
40	Detectable Warning Surface	SY	7	0.00	0.00	\$250.00	\$0.00
41	Concrete Steps	UNIT	1	0.00	0.00	\$4,850.00	\$0.00
42	6"x8"x16" Concrete Vertical Curb	LF	3,810	0.00	0.00	\$39.00	\$0.00
43	8"x9"x18" Concrete Vertical Curb	LF	586	0.00	0.00	\$65.00	\$0.00
44	HMA Milling, 3" or Less	SY	16,615	0.00	0.00	\$2.75	\$0.00
45	Hot Mix Asphalt 9.5M64 Surface Course, 2" Thick	TON	2,515	0.00	0.00	\$97.00	\$0.00
46	Hot Mix Asphalt 9.5M64 Leveling Course, Variable Thickness	TON	400	0.00	0.00	\$95.00	\$0.00
47	Tack Coat	GAL	1,690	0.00	0.00	\$3.00	\$0.00
48	HMA Pavement Repair	SY	1,595	0.00	0.00	\$40.00	\$0.00
49	Dense Graded Aggregate, If & Where Directed	CY	50	0.00	0.00	\$35.00	\$0.00
50	1 1/2" Clean Stone, If & Where Directed	CY	50	0.00	0.00	\$80.00	\$0.00
51	Rectangular Rapid Flashing Beacon (RRFB), Complete	UNIT	2	0.00	0.00	\$16,000.00	\$0.00
52	Regulatory Sign, R1-1 'Stop', 30"x30"	UNIT	4	0.00	0.00	\$300.00	\$0.00
53	Regulatory Sign, R2-1 'Speed Limit', 24"x30"	UNIT	1	0.00	0.00	\$235.00	\$0.00
54	Regulatory Sign, R7-3 'No Parking', 30"x24", with Sign Post	UNIT	1	0.00	0.00	\$235.00	\$0.00
55	Warning Sign, W15-2 'Watch Children', 36"x36"x36"	UNIT	2	0.00	0.00	\$430.00	\$0.00
56	Warning Sign, W11-2 'Pedestrian Crossing', 30"x30"	UNIT	2	0.00	0.00	\$300.00	\$0.00
57	Warning Sign, W16-9P 'Ahead' Plaque, 24"x12"	UNIT	2	0.00	0.00	\$30.00	\$0.00
58	Street Sign	UNIT	12	0.00	0.00	\$315.00	\$0.00
59	Traffic Marking, 24" Wide White	LF	439	0.00	0.00	\$5.00	\$0.00



Item No.	Description	Units	Contract Quantity	Total As-Built Quantity	As-Built This Period	Unit Price	Total Cost
60	Traffic Marking, 8" Wide White	LF	354	0.00	0.00	\$2.00	\$0.00
61	Traffic Stripe, 4" Wide Yellow	LF	180	0.00	0.00	\$1.00	\$0.00
62	Long Life Epoxy Resin Curb Marking, Yellow	LF	1,600	0.00	0.00	\$2.40	\$0.00
63	Fertilizing and Seeding, Type A-3	SY	1,020	0.00	0.00	\$1.00	\$0.00
64	Topsailing, 5" Thick	SY	1,020	0.00	0.00	\$22.00	\$0.00
65	Excavation, Test Pit	CY	150	0.00	0.00	\$25.00	\$0.00
66	Fuel Price Adjustment	DOLLAR	5,000	0.00	0.00	\$1.00	\$0.00
67	Asphalt Price Adjustment	DOLLAR	7,500	0.00	0.00	\$1.00	\$0.00
68	Allowance	DOLLAR	20,000	0.00	0.00	\$1.00	\$0.00
<b>TOTAL WORK COMPLETED</b>							<b>\$223,848.50</b>
LESS: RETAINAGE		2%					<b>\$4,476.97</b>
<b>SUBTOTAL</b>							<b>\$219,371.53</b>
LESS: PREVIOUS PAYMENTS							\$0.00
<b>TOTAL AMOUNT DUE</b>							<b>\$219,371.53</b>
AMOUNT OF ORIGINAL CONTRACT							\$1,590,913.13

# Resolution 2024-153

*BOROUGH OF HIGHTSTOWN  
COUNTY OF MERCER  
STATE OF NEW JERSEY*

**A RESOLUTION APPROVING THE AFTER SCHOOL ART LAB PRESENTED BY THE HIGHTSTOWN BOROUGH CULTURAL ARTS COMMISSION AS A BOROUGH SPONSORED EVENT**

**WHEREAS**, the Cultural Arts Commission is a recognized commission of Hightstown Borough pursuant to Article 2-48 entitled “Cultural Arts” of “The Revised General Ordinances of the Borough of Hightstown”; and

**WHEREAS**, one of the obligations of the Cultural Arts Commission as set forth in the in Article 2-48 is to present artistic activities for the benefit of the Hightstown Community; and

**WHEREAS**, one such activity planned and presented by the Cultural Arts Commission is an After School Art Lab; and

**WHEREAS**, the program will take place once per month after school at the Grace Norton Rogers School on Tuesday afternoons from October, 2024 – May, 2025; and

**WHEREAS**, all participants of the program must have a hold harmless agreement signed by a parent or guardian before attending the first class; and

**WHEREAS**, a minimum of two (2) adults must be present during each class session; and

**WHEREAS**, background checks must be conducted on all volunteers in accordance with the current Personnel Policy of the Borough of Hightstown.

**NOW THEREFORE BE IT RESOLVED** that the Mayor and Council of the Borough of Hightstown approve the After School Art Lab as a Borough sponsored event and look forward to another successful community event presented by the Cultural Arts Commission.

**CERTIFICATION**

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on August 19, 2024.

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Margaret Riggio  
Borough Clerk

# Resolution 2024-154

*BOROUGH OF HIGHTSTOWN  
COUNTY OF MERCER  
STATE OF NEW JERSEY*

## **AUTHORIZING THE AMENDMENT OF THE PROJECT GRANT AGREEMENT WITH MERCER COUNTY FOR THE MERCER AT PLAY ROUND 2 GRANT PROGRAM**

**WHEREAS**, Resolution 2019-58, adopted by Borough Council on March 4, 2019, authorized an agreement with Mercer County for the Mercer at Play Round 2 Grant Program; and

**WHEREAS**, the original scope of the project included the installation of skate park elements and seating improvements at Dawes Park; and

**WHEREAS**, at this time, the Borough of Hightstown wish to change the scope of the project removing the skate park elements and seating improvements and adding ADA compliant access from the Railroad Avenue parking lot to the greenway, thereby, providing access into Dawes Park; and

**WHEREAS**, the change in scope would also include the design, quote/bid and construction management costs; and

**WHEREAS**, the CFO has certified the availability of the matching funds needed for the completion of the project.

**NOW, THEREFORE BE IT RESOLVED** by the Council of the Borough of Hightstown, that the Mayor and Municipal Clerk are hereby authorized and directed to execute an amended agreement with Mercer County for the Mercer at Play Round 2 Grant program as detailed herein.

### **CERTIFICATION**

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on August 19, 2024.

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Margaret Riggio  
Borough Clerk

# Resolution 2024-155

*BOROUGH OF HIGHTSTOWN  
COUNTY OF MERCER  
STATE OF NEW JERSEY*

**RESOLUTION AUTHORIZING THE BOROUGH ENGINEER TO REQUEST A SIX-MONTH AWARD EXTENSION FROM THE NEW JERSEY DEPARTMENT OF TRANSPORTATION IN CONNECTION WITH THE GRANT RECEIVED FOR IMPROVEMENTS TO MAXWELL AVENUE**

**WHEREAS**, on or about November 2022, the New Jersey Department of Transportation ("NJDOT") awarded the Borough of Hightstown, County of Mercer, State of New Jersey (the "Borough") a municipal aid grant in the amount of \$621,270.00 for road and sidewalk improvements to Maxwell Avenue (the "Improvements to Maxwell Avenue Project"); and

**WHEREAS**, under the terms of the municipal aid grant, the Borough is required to make an award of a contract to complete the project on or before November 23, 2024; and

**WHEREAS**, the project has been delayed as a result of planned water improvements on Maxwell Avenue. The utility improvements have been planned since January 2023. The Borough is in the process of securing funding through the NJ Infrastructure Bank program. As these improvements must be completed before roadway improvements, the NJDOT funded contract must be delayed by 6-months; and

**WHEREAS**, Roadway improvements at Maxwell Avenue will not be able to take place until after the utility improvements have been installed.

**NOW, THEREFORE BE IT RESOLVED**, by the Governing Body of the Borough of Hightstown, County of Mercer, State of New Jersey that the Borough Engineer, Roberts Engineering Group, LLC, is hereby authorized to request an extension from the New Jersey Department of Transportation in connection with the Borough's municipal aid grant in the amount of \$621,270.00 for FY2023.

**BE IT FURTHER RESOLVED**, that a certified copy of this resolution be sent to the Mayor, Council-President, and Roberts Engineering Group, LLC.

## **CERTIFICATION**

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on August 19, 2024

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Margaret Riggio  
Borough Clerk

## **ROLL CALL**

AYES:  
NAYS:  
ABSTAIN:  
ABSENT:



**Roberts**  
ENGINEERING GROUP LLC  
*Women Business Enterprise Certified*

1670 Whitehorse-Hamilton Square Rd.  
Hamilton, New Jersey 08690  
609-586-1141 fax 609-586-1143  
www.RobertsEngineeringGroup.com

August 13, 2024

Mayor and Council  
Borough of Hightstown  
156 Bank Street  
Hightstown, New Jersey 08520

Re: Improvements to Maxwell Avenue  
Borough of Hightstown, Mercer County, New Jersey  
Our File No.: H1805

Dear Mayor and Council:

As you know, the Borough received funding through the NJDOT Municipal Aid program for the Improvements to Maxwell Avenue contract in the amount of \$621,270.00. This funding requires that a contract be awarded no later than November 23, 2024.

This project includes water main improvements which are to be funded through the NJ Infrastructure Bank (NJIB). The Borough has been planning for these water main improvements since January 2021.

The application for funding through the NJIB is ongoing. However, I anticipate that approval from the NJIB will not be obtained until after the November 23, 2024 deadline.

As the loan application process is lengthy, I recommend that the Borough request a 6-month extension from the NJDOT for awarding a contract for the Improvements to Maxwell Avenue project as is allowable by the NJDOT State Aid Handbook at the next available Council Meeting. Once a resolution is passed, please provide to this office so that we may submit to the NJDOT on behalf of the Borough.

Should you have any questions or concerns, please feel free to contact this office.

Very truly yours,

A handwritten signature in blue ink that reads "Carmela Roberts". The signature is written in a cursive style.

Carmela Roberts, PE, CME, CPWM  
Borough Engineer

cc: Dimitri Musing, Borough Administrator  
Peggy Riggio, RMC, CMR, Borough Clerk  
Ken Lewis, Borough Superintendent of Public Works  
Cameron Corini, PE, CME, CPWM, Roberts Engineering Group, LLC  
Kelly Pham, EIT, Roberts Engineering Group, LLC

# Resolution 2024-156

BOROUGH OF HIGHTSTOWN  
COUNTY OF MERCER  
STATE OF NEW JERSEY

## AUTHORIZING EMERGENCY TEMPORARY APPROPRIATIONS PRIOR TO ADOPTION OF THE 2024 BUDGET

**WHEREAS**, an emergent condition has arisen with respect to inadequate appropriation balances remaining in some line items of the 2024 temporary budget; and

**WHEREAS**, N.J.S.A. 40A:4-20 provides for the creation of emergency appropriations for the purposes above mentioned; and

**WHEREAS**, it is the desire of the Mayor and Council to create emergency temporary appropriations as set forth on Schedule "A," attached; and

**WHEREAS**, the total emergency temporary appropriations in resolutions adopted in the year 2024 pursuant to the provisions of N.J.S.A. 40A:4-20 (Chapter 96, P.L. 1951, as amended), including this resolution, total:

	<i>THIS RESOLUTION</i>	<i>PREVIOUS TOTAL</i>	<i>CUMULATIVE TOTAL</i>
Current	249,500.00	3,045,929.00	<b>3,295,429.00</b>
Capital Outlay – Current	0.00	0.00	<b>0.00</b>
Debt Service - Current	0.00	0.00	<b>0.00</b>
Water/Sewer	100,000.00	1,245,000.00	<b>1,345,000.00</b>
Capital Outlay – W/S	0.00	0.00	<b>0.00</b>
Debt Service - W/S	0.00	111,000.00	<b>0.00</b>
<b>TOTAL</b>	<b>349,500.00</b>	<b>4,401,929.00</b>	<b>4,751,429.00</b>

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Hightstown (not less than two-thirds of all the members of thereof affirmatively concurring) that, in accordance with N.J.S.A. 40A:4-20:

1. An emergency temporary appropriation is hereby made for each item listed on the schedules that are attached hereto and made a part hereof;
2. Each emergency appropriation listed will be provided for in the 2024 budget under the same title as written herein;
3. One certified copy of this resolution will be filed with the Director of Local Government Services, and a copy provided to the Chief Finance Officer.

### CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on August 19, 2024.

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Margaret Riggio  
Borough Clerk



Borough of Hightstown  
 Emergency Temporary No. 13  
 8/19/2024

**SCHEDULE A**

**Current Fund**

Municipal Clerk	Salaries and Wages	10,000.00
Financial Administration	Salaries and Wages	10,000.00
Legal	Other Expenses	15,000.00
Municipal Court	Other Expenses	30,000.00
Police Department	Salaries and Wages	70,000.00
Police Department	Other Expenses	20,000.00
Uniform Fire Safety Act	Other Expenses	1,000.00
Buildings and Grounds	Other Expenses	10,000.00
Vehicle Maintenance	Other Expenses	2,000.00
Environmental Commission	Other Expenses	500.00
Recycling	Other Expenses	20,000.00
Recreation	Salaries and Wages	3,000.00
Recreation	Other Expenses	1,000.00
Landfill	Other Expenses	30,000.00
Uniform Construction Code	Salaries and Wages	20,000.00
Recycling Tax	Other Expenses	1,000.00
Animal Control - Manalapan	Other Expenses	6,000.00

Total Current Fund		<u>249,500.00</u>
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**Water-Sewer Operating Fund**

Other Expenses		100,000.00
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Total Water Sewer Operating		<u>100,000.00</u>
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Total		<u><u>349,500.00</u></u>
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**§ 29-1-14. Window Signs.**

The total area of all window signs, unless further restricted by district regulations, shall not exceed 10% of the glass area of the window in which placed.

- A. All window lettering and signs shall be inside the window.
- B. Permanent or temporary window lettering or signs shall be permitted only if the rectangle or circle confirming such lettering or sign, or the background upon which it appears, does not exceed 10% of the premise window area in the aggregate. Any painted area of any window shall be construed as window lettering signs, whether or not such area actually contains lettering or advertising.
- C. Displays in windows representing a product or service offered, other than displays of merchandise itself, are considered as window signs and subject to the limitations in this article if they are closer than 12 inches to the window.

# Resolution 2024-157

*BOROUGH OF HIGHTSTOWN  
COUNTY OF MERCER  
STATE OF NEW JERSEY*

## **AUTHORIZING A MEETING WHICH EXCLUDES THE PUBLIC**

**BE IT RESOLVED** by the Mayor and Council of the Borough of Hightstown that this body will hold a meeting on August 19, 2024, at the Hightstown Firehouse Hall, 140 North Main Street, Hightstown, that will be limited only to consideration of an item or items with respect to which the public may be excluded pursuant to section 7b of the Open Public Meetings Act.

The general nature of the subject or subjects to be discussed:

Contract Negotiations – Robbinsville Police/Court  
Personnel – Potential New Administration Hire

Stated as precisely as presently possible the following is the time when and the circumstances under which the discussion conducted at said meeting can be disclosed to the public November 19, 2024, or when the need for confidentiality no longer exists.

The public is excluded from said meeting, and further notice is dispensed with, all in accordance with sections 8 and 4a of the Open Public Meetings Act.

## **CERTIFICATION**

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on August 19, 2024.

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Margaret Riggio  
Borough Clerk