



## AGENDA

### Hightstown Borough Council Reorganization Meeting

January 6, 2025 | 6:30 p.m.

Hightstown Engine Company No. 1  
140 North Main Street, Hightstown

Meeting called to order by Mayor Susan Bluth.

**STATEMENT:** Adequate notice of this meeting has been given in accordance with the Open Public Meetings Act, pursuant to Public Law 1975, Chapter 231. Said notice was advertised in the *Trenton Times* and the *Windsor-Hights Herald* as required by law and is posted on the Borough website.

#### Roll Call

#### Flag Salute

**Appointing a Borough Attorney**      **Resolution 2025-01** Appointing and Authorizing an Agreement for Professional Legal Services – Jonathan Cohen, Esq.

#### Swearing-In Ceremony

- Councilmember Jett Gulati
- Councilmember Frederick Montferrat

#### Recognition of Dignitaries

#### Approval of Agenda

#### Public Comment

Any person wishing to address Council with his or her comments will have a maximum of three minutes to do so at this time.

**Resolution 2025-02** Electing Council President for 2024

**Consent Agenda:** All matters listed hereunder are considered to be of a routine nature and may be enacted in one motion. The Mayor or any Council member may request that an item or items be removed for separate consideration.

**Resolution 2025-03** Adopting Robert's Rules of Order

**Resolution 2025-04** Adopting Guidelines for the Conduct of Business at Hightstown Borough Council Meetings

- Resolution 2025-05** Approving the Borough Council Meeting Schedule for 2025
- Resolution 2025-06** Designating Official Borough Newspapers
- Resolution 2025-07** Appointing Borough Officials
- Resolution 2025-08** Appointing Council Liaisons
- Resolution 2025-09** Establishing 2024 Schedule of Holidays and Borough Business Hours
- Resolution 2025-10** Appointing and Authorizing an Agreement for Bond Counsel and Redevelopment Counsel Services Matthew Jessup, Esq. and Kevin McManimon, Esq.
- Resolution 2025-11** Appointing and Authorizing an Agreement for Engineering Services – Carmela Roberts
- Resolution 2025-12** Appointing and Authorizing an Agreement for Professional Labor Counsel Services – Robert J Merryman, Esq.
- Resolution 2025-13** Appointing and Authorizing an Agreement for Professional Planning Services – Brian Slaugh
- Resolution 2025-14** Appointing and Authorizing an Agreement for Affordable Housing Administrator – Randall Gottesman
- Resolution 2025-15** Appointing and Authorizing an Agreement for Professional Affordable Housing Legal Services – Michael Herbert, Esq.
- Resolution 2025-16** Appointing and Authorizing an Agreement for OPRA/Records Attorney – Gary Marek, Esq.
- Resolution 2025-17** Appointing Special Counsel – Ronald Mondello, Esq.
- Resolution 2025-18** Appointing Boards, Commissions and Committees
- Resolution 2025-19** Designating Certifying Agent for Pension Funds
- Resolution 2025-20** Authorizing Issuance of Interim Checks
- Resolution 2025-21** Authorizing Petty Cash Funds
- Resolution 2025-22** Authorizing 2025 Temporary Operating Budget – Current
- Resolution 2025-23** Authorizing 2025 Temporary Operating Budget – Water/Sewer
- Resolution 2025-24** Adopting Cash Management Plan
- Resolution 2025-25** Authorizing Depositories and Signatures for Borough Accounts
- Resolution 2025-26** Authorizing Depositories and Signatures for Municipal Court Accounts

- Resolution 2025-27** Establishing the Rate of Interest to be Charged on Delinquent Taxes
- Resolution 2025-28** Cancel Small Balances on Property Taxes
- Resolution 2025-29** A Resolution to Authorize the Sale of Tax Sale Certificates and Convert Outstanding Sewer Charges to Tax Leins
- Resolution 2025-30** Granting Authority for Approval of Certain Purchases
- Resolution 2025-31** Governing Body Certification of Compliance with the United States Equal Employment Opportunity Commission’s “Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964”
- Resolution 2025-32** Authorizing a Shared Services Agreement with Hamilton Township for Certain Health Services (STD Clinic)
- Resolution 2025-33** Authorizing a Shared Services Agreement with West Windsor Township for Health Services
- Resolution 2025-34** Resolution Awarding a Contract to Phoenix Advisors for Financial Advising Services

**Council Comments**

**Mayor’s Address** Mayor Susan Bluth

**Adjournment**